













Corporate Priorities 2017/18 (Q2 Update) v1



Project	Description	Milestone Description	Milestone Due Date	Milestones passed at end of quarter	% of milestones completed	Status Icon	Latest Update	Portfolio Holder	Lead Directorate
Project 01 Devolution and Partnership Working	Work with KCC and neighbouring authorities to secure the best deal for local people by devolving and joining up services across the West Kent Partnership, such as public health, waste and recycling.	Implementation of 'One You' West Kent Public Health Service	30-Sep-2017	Yes	<div><div>50%</div></div>		No further update	Ronen Basu	Paul Taylor
		Work with KCC to agree the preferred recycling service collection methodology	30-Sep-2017	yes					
		Implementation of a single point of contact and database for the 'One You' service with Tonbridge & Malling Borough Council Sevenoaks councils	31-Mar-2018	No					
		Review waste disposal contract cost benefits and agree an Inter-Authority Agreement with KCC	31-Mar-2018	No					
Project 02 Provide business space	Continue to develop opportunities for business to locate and grow in Tunbridge Wells borough by making employment land available, as identified in the new Local Plan.	Carry out Issues and Options public consultation	30-Jun-2017	Yes	<div><div>60%</div></div>		The SHELAA has yet to be completed in full however the stage reached is as expected in terms of completion of site visits from second call for sites and initial assessments.	Alan McDermott	Lee Colyer
		Complete Local Plan Issues and Options document and brief Parish/Town Councils ahead of consultation	30-Jun-2017	Yes					
		Complete preparation of Strategic Housing and Economic Land Availability Assessment (SHELAA)	30-Sep-2017	Yes					

Project	Description	Milestone Description	Milestone Due Date	Milestones passed at end of quarter	% of milestones completed	Status Icon	Latest Update	Portfolio Holder	Lead Directorate
		Complete preparation of Strategic Housing and Economic Land Availability Assessment (SHELAA)	31-Dec-2017	No					
		Prepare draft of new Local Plan including economic allocations and revised policies	31-Mar-2018	No					
Project 03 Secure suitable housing sites through development of the Local Plan	Continue to develop our Local Plan and to work with Town and Parish Councils and developers to secure suitable sites to meet our housing requirements and to ensure they are supported by the necessary infrastructure.	Carry out Issues and Options public consultation	30-Jun-2017	Yes	<div><div>50%</div></div>		Discussions continue on a without prejudice basis with various developers/agents etc re sites submitted under the call for sites process.	Alan McDermott	Lee Colyer
		Complete Local Plan Issues and Options document and brief Parish/Town Councils ahead of consultation	30-Jun-2017	Yes					
		Continue to support those Parish / Town Councils preparing Neighbourhood Plans.	30-Sep-2017	Yes					
		Complete preparation of Strategic Housing and Economic Land Availability Assessment (SHELAA).	31-Dec-2017	No					
		Continue to support those Parish / Town Councils preparing Neighbourhood Plans.	31-Dec-2017	No					
		Prepare draft of new Local Plan included housing allocations	31-Mar-2018	No					
Project 04 Manage Council assets	Continue to dispose of non-performing assets and invest	Completion of transfers of a number of LADs assets with Parish Councils.	30-Jun-2017	Yes	<div><div>40%</div></div>		The Council has completed the transfer of 4 assets to parish councils	David Jukes	Lee Colyer

Project	Description	Milestone Description	Milestone Due Date	Milestones passed at end of quarter	% of milestones completed	Status Icon	Latest Update	Portfolio Holder	Lead Directorate
	the proceeds in income-generating projects or schemes.	Local Plan Review - Disposal of four Assets at auction	30-Jun-2017	Yes			and sold assets at auction for £536,000		
		Site preparation and ground testing at Benhall Mill Depot.	30-Sep-2017	No					
		Asset disposals at Auction.	31-Dec-2017	No					
		Initial Feasibility completed at Benhall Mill.	31-Dec-2017	No					
Project 05 Cultural and Learning Hub	Submit a Stage 2 HLF and Arts Council bid for the Cultural & Learning Hub and submit a planning application.	Agree RIBA stage 2 concept designs.	30-Jun-2017	Yes			Arts Council bid submitted in August. Planning application will be made in October. HLF bid will be submitted in November.	Jane March	Paul Taylor
		Submit final bids to HLF and Arts Council.	31-Dec-2017	No					
		Finalise interim accommodation for services.	31-Dec-2017	No	<div><div>25%</div></div>				
		Assess outcomes of funding bids and planning application.	31-Mar-2018	No					
Project 06 Assembly Hall Theatre	Report process is progressing through RIBA stages. The next stage is RIBA stage 3. The theatre business plan will be produced as part of this process. Procurement options considered & interim design prepared. More detailed	Procurement of development.	30-Jun-2017	Yes			Report process is progressing through RIBA stages. The next stage is RIBA stage 3. The theatre business plan will be produced as part of this process. Procurement options considered & interim design prepared. More detailed engagement with show producers underway.	David Jukes; Jane March	Paul Taylor
		Council receives developed designs (stage 3) for Civic Development.	30-Sep-2017	No					
		Planning Framework adopted.	30-Sep-2017	No	<div><div>16%</div></div>				
		Produce a business plan for the new theatre.	30-Sep-2017	No					
		Council decision on project progressing – budget and delivery.	31-Dec-2017	No					

Project	Description	Milestone Description	Milestone Due Date	Milestones passed at end of quarter	% of milestones completed	Status Icon	Latest Update	Portfolio Holder	Lead Directorate
	engagement with show producers underway.	Planning Application Submitted.	31-Mar-2018	No					
Project 07 Car Parking	Improve Car Parking provision in the town of Tunbridge Wells.	Engage with landowners regarding opportunity.	30-Jun-2017	Yes	<div><div>33%</div></div>		Meetings with Network Rail took place, however snap elections delayed more serious engagement. Initial feasibility of site completed.	Alan McDermott	Lee Colyer
		Initial Feasibility of selected town centre site.	30-Jun-2017	Yes					
		Crescent Road Car Park refurbishment commences.	30-Sep-2017	No					
		Second phase feasibility completed.	30-Sep-2017	No					
		Planning Application submitted for extension at Crescent Road car park.	31-Dec-2017	No					
		Stage 3 report on extension of Crescent Road car park considered.	31-Dec-2017	No					
Project 08 Deliver projects set out in the Local Plan	Work with KCC to deliver the projects set out in our Local Transport Plan, to secure further funding to alleviate congestion and to promote 20mph schemes and reduce pollution.	Liaising with KCC regarding surfacing	30-Jun-2017	Yes	<div><div>50%</div></div>		Funding of £1.2 million agreed by LEP Accountability Board	Alan McDermott	Lee Colyer
		LEP accountability	30-Sep-2017	Yes					
		Board agreement of A26 scheme	31-Dec-2017	No					
		A26 scheme on site	31-Mar-2018	No					
Project 09 Higher education facility or	Explore the potential to deliver a higher education facility	Outline brief agreed.	30-Jun-2017	Yes	<div><div>33%</div></div>		Agreement in progress with an outline brief with a prospective HE	David Jukes	Lee Colyer
		Feasibility completed.	30-Sep-2017	No					
		Site identified in Local	31-Mar-2018	No					

Project	Description	Milestone Description	Milestone Due Date	Milestones passed at end of quarter	% of milestones completed	Status Icon	Latest Update	Portfolio Holder	Lead Directorate
campus	or campus within or around the town.	Plan consultation.					opportunity agreed. Details awaited on timescale for initial feasibility.		
Project 10 Deliver a new primary school in Hawkenbury	Work with KCC and the developer to deliver a new primary school in Hawkenbury.	Planning Permission granted for Hawkenbury residential development.	30-Jun-2017	Yes			Planning permission for Holly Farm was approved. The disposal of the asset to the developer was completed in May 2017.	David Jukes	Lee Colyer
		Decontamination and levels work commenced.	30-Sep-2017	No	<div><div>33%</div></div>				
		KCC consultation on planning application for new School.	31-Mar-2018	No					
Project 11 Public Realm phase two	Develop and deliver Phase 2 of the Public Realm works around the civic centre using external Local Growth Fund money.	Produce indicative scheme design for costing.	30-Jun-2017	Yes			No further update.	Ronen Basu	Paul Taylor
		Design concepts confirmed	31-Mar-2017	Yes	<div><div>66%</div></div>				
		Consultation and detailed design in progress	31-Dec-2017	No					
Project 12 Enable the delivery of community facilities	Continue to enable and assist Town Councils, Parish Councils and community groups to develop their own plans to provide amenities within their local areas.	Complete demolition works at the Southborough Hub.	30-Jun-2017	Yes			Design issues for Southborough and Paddock Wood being considered and discussions to resolve access for Cranbrook ongoing.	Lynne Weatherly	Lee Colyer; Paul Taylor
		Appoint architects for Paddock Wood Community Centre.	30-Sep-2017	Yes					
		Appoint Design & Build contractor for Southborough Hub.	31-Dec-2017	No	<div><div>33%</div></div>				
		Resolve land ownership and access issues for the Cranbrook Community Centre.	31-Dec-2017	No					
		Agree concept designs for Paddock Wood Community Centre.	31-Mar-2018	No					

Project	Description	Milestone Description	Milestone Due Date	Milestones passed at end of quarter	% of milestones completed	Status Icon	Latest Update	Portfolio Holder	Lead Directorate
		Start on site at Southborough Hub.	31-Mar-2018	No					
Project 13 Provide Sport & Recreation opportunities	Support the health of residents by improving sport and active recreation opportunities, and contribute towards the Health Inequalities Action Plan.	Assess the outcomes of the sports pitch survey.	30-Jun-2017	Yes	<div>50%</div>		Sports pitch survey outcomes being discussed with Sport England and relevant national governing bodies.	Jane March	Paul Taylor
		Consider the use of compulsory purchase powers to acquire new sports sites.	31-Dec-2017	No					
Project 14 Address social deprivation and health inequalities in the borough and support vulnerable families	Work with Town and Country Housing Group and our partners to address the pockets of social deprivation and health inequalities across some wards in the Borough, and provide a new solution for vulnerable homeless families in the Borough.	Produce project plan for Dowding House.	30-Jun-2017	Yes	<div>25%</div>		Project plan for works completed. Procurement of contractors will be complete by end of August. This has been communicated to Paddock Wood TC. Data analysis underway. This will be complete by end of September. Project officer in place, budget for repairs to Dowding House agreed and funding for project identified.	Lynne Weatherly	Paul Taylor
		Secure funding.	30-Jun-2017	Yes					
		Assess data for wards.	30-Sep-2017	No					
		Design programme of work.	30-Sep-2017	No					
		Complete internal and external work.	31-Dec-2017	No					
		Implement programme.	31-Dec-2017	No					
		Test building.	31-Dec-2017	No					
		Open facility.	31-Mar-2018	No					